

**Form #E-2**

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Board or State Association

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Address

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City

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State

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Zip

**Notice to Respondent (Ethics)**

In the case of \_\_\_\_\_ vs. \_\_\_\_\_

To \_\_\_\_\_ (respondent).

Attached hereto is a copy of a complaint which names you as respondent, as filed with this Board and referred to a Hearing Panel for hearing as a matter of an alleged violation of Article(s) \_\_\_\_\_ of the Code of Ethics or other membership duty as set forth in the bylaws of the Board.

**Please be advised that, under the bylaws of the Board, you have fifteen (15) days from the transmittal of this request to transmit a response to, or file your reply at, the office of the Board at the address above.**

Your reply must be typewritten, with original and \_\_\_\_\_ copies for this office, and must be signed and dated.

Respectfully submitted,

\_\_\_\_\_, Secretary  
Type/Print Signature

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Board or State Association

Dated: \_\_\_\_\_, 20\_\_\_\_